

HOUSTON DOWNTOWN MANAGEMENT DISTRICT

HOUSTON, TEXAS

TO: THE BOARD OF DIRECTORS OF THE HOUSTON DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is hereby given to all interested persons that the Board of Directors of the Houston Downtown Management District will hold a meeting on Thursday, April 9, 2020, at Noon via teleconference (dial in: 1-888-273-3658; access code: 2456875) to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary.

Materials for this meeting will be published on Houston Downtown Management District's website at <http://www.downtowndistrict.org/about-us/board-meetings/> in the link to the right of the April 9th date.

AGENDA

- I. Welcome, roll call, introductions and instructions for conduct of meeting
- II. Approval of minutes of January 28, 2020 workshop, February 13, 2020 meeting and March 12, 2020 workshop of the board of directors
- III. Items pertaining to finance and administrative matters:
 - Approval of interim financial statements and ratification of expenditures for February 29, 2020 and March 31, 2020
 - First Quarter investment report
 - Authorize agreement and expenditure for preparation of audited financial statements for year ending December 31, 2019
- IV. Update on COVID-19 and District response:
 - General comments
 - Operations
 - Marketing & Communications
 - Economic Development Program
 - Planning, Design & Capital Projects
 - Greenlink
- V. Program Authorizations:
 - Marcom*
 - Authorization to utilize monies marked for Main Street Programming for a modified advertising campaign
 - Operations*
 - Authorize amendment and expenditures for private security
 - PD&CP*
 - Authorize agreements and expenditures with two contractors for pedestrian and tunnel wayfinding updates
 - Greenlink*
 - Authorize resolution regarding discontinuation of the Greenlink Circulator and transfer of Greenlink vehicles, spare parts inventory and FTA grant to METRO
 - Authorize execution of a Memorandum of Understanding between HDMD, Houston First, and the DRA/TIRZ #3, permitting the pro rata remittance of proceeds due to Houston First in connection with termination of the Greenlink Circulator under the Sponsorship and License Agreement between the District and Houston First as the "Public Sponsor" of Greenlink
- VI. Discussion of assumptions and key elements of 2021 Service & Improvement Plan
 - Plan's term, methodology of assessing properties and rate
 - On-going and potential new services & improvements

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- VII. Directors' questions on other initiatives
- VIII. Public comments
- IX. Other business
- X. Adjourn meeting


ANITA J. DICK
RECORDS MANAGEMENT OFFICER