

HOUSTON DOWNTOWN MANAGEMENT DISTRICT

HOUSTON, TEXAS

TO: THE BOARD OF DIRECTORS OF THE HOUSTON DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is hereby given to all interested persons that the Board of Directors of the Houston Downtown Management District will hold a meeting on Thursday, May 14, 2020, at Noon via Zoom video conference: <https://zoom.us/j/99778006529?pwd=MGE3OEJ6QzRQNFJ6d0t2MGpWM3RUdz09> (dial in: 346-248-7799; Meeting ID: 997 7800 6529; Password: 545150) to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary.

Materials for this meeting will be published on Houston Downtown Management District's website at <http://www.downtowndistrict.org/about-us/board-meetings/> in the link to the right of the May 14<sup>th</sup> date.

AGENDA

- I. Welcome, roll call, introductions and instructions for conduct of meeting
- II. Approval of minutes of the April 9, 2020 meeting of the board of directors
- III. Items pertaining to finance and administrative matters:
  - Approval of interim financial statements and ratification of expenditures for April 30, 2020
  - First Quarter DBE report
  - Authorize amendment of signatories on bank accounts
  - Administrative update on COVID-19
- IV. Presentation & discussion of first draft of 2021-2025 Service & Improvement and Assessment Plan
- V. Program Authorizations:
  - Marcom*
    - Authorize expenditures for 2020 holiday décor program
  - Operations*
    - Authorize an agreement and related expenditures for standby emergency contractor
    - Authorize expenditure for homeless system support
  - PD&CP*
    - Authorize amendment of Downtown Living Initiative agreement for Block 98
- VI. Updates on program progress and COVID-19 response:
  - Operations (Maintenance & Public Safety Committee)
  - Marketing & Communications (Marcom Committee)
  - Economic Development Program (Office Committee)
  - Planning & Design (Planning, Design & Capital Projects Committee)
  - Greenlink (Executive Committee)
- VII. Directors' questions on other initiatives
- VIII. Public comments
- IX. Other business
- X. Adjourn meeting

  
ANITA J. DICK  
RECORDS MANAGEMENT OFFICER