

Houston Downtown Management District
Board of Directors Meeting
September 10, 2020

AGENDA

Welcome and introductions

- I. Public comments
- II. Approval of minutes of the August 13, 2020 meeting of the board of directors
- III. Items pertaining to finance and administrative matters:
 - Approval of interim financial statements and ratification of expenditures for August 2020
 - Discussion of 2021 budgeting process and schedule
- IV. New Service & Improvement Plan:
 - Accept petitions in support of the 2021-2025 Service & Improvement Plan and Assessment Plan, set hearing on same and appoint hearing examiners
- V. Committee Spotlight:
 - Economic Development
 - Downtown economic update
 - Marketing & Communications
 - Update on Meet Downtown campaign
- VI. Program Authorizations:
 - Marketing & Communications*
 - Authorize expenditures for holiday promotions
 - Operations*
 - Authorize Executive Director to enter into an amendment of the Operating Agreement for the Market Square Park Kiosk
- VII. COVID-19 Recovery Check-In/Brief program updates:
 - Marketing & Communications (Marcom Committee)
 - Operations (Maintenance & Public Safety Committee)
 - Economic Development Program (Office Committee)
 - Planning & Design (Planning, Design & Capital Projects Committee)
- VIII. Directors' questions on other initiatives
- IX. Other business
- X. Adjourn meeting