

HOUSTON DOWNTOWN MANAGEMENT DISTRICT

HOUSTON, TEXAS

TO: THE BOARD OF DIRECTORS OF THE HOUSTON DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is hereby given to all interested persons that the Board of Directors of the Houston Downtown Management District will hold a meeting on Thursday, February 10, 2022, at Noon in the Large Conference Room inside the District's office located in the Lyondell Basell Tower, 1221 McKinney Street, Suite 4250 Houston, TX 77010, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary.

Materials for this meeting will be published prior to the meeting on Houston Downtown Management District's website at <http://www.downtowndistrict.org/about-us/board-meetings> in the link to the right of the February 10<sup>th</sup> date.

**AGENDA**

Welcome and introductions

- I. Public Comments
- II. Approval of Minutes:
  - December 12, 2021 meeting of the board of directors
- III. Items pertaining to finance and administrative matters:
  - Approval of interim financial statements and ratification of expenditures and check registers for December 31, 2021 and January 31, 2022
  - Fourth Quarter Investment Report
  - Fourth Quarter DBE Report
  - Authorize expenditure for audited financial statements for year ending December 31, 2021
  - Election of Officer (Assistant Secretary & Records Management Officer)
- IV. Consent Agenda:
  - Authorize contract assignment for assessment collection services
  - Authorize expenditure for painting the fountain basin
  - Authorize expenditure for annual fountain maintenance and repairs
- V. Committee Spotlight
  - Public Safety: CHI led initiatives to address homelessness
  - NHHIP: Summary of Engagement with former Transportation Secretary Rodney Slater
- VI. Program Authorizations:
  - Operations*
    - Authorize agreement and expenditure for law enforcement officer partnering with outreach team
    - Authorize agreement and expenditure for security cameras
  - MarCom*
    - Authorize expenditures for website development, promotions and advertising for Trebly Park programming
    - Authorize the execution of agreements and related expenditures for entertainment, production and support services, promotions and signage for Trebly Park programming
- VII. Brief program updates:
  - Operations (Maintenance & Public Safety Committee)
  - Economic Development Program (Office Committee)
  - Planning & Design (Planning, Design & Capital Projects Committee)
  - Marketing & Communications (Marcom Committee)
- VIII. Directors' questions on other initiatives
- IX. Other business
- X. Adjourn meeting



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Wendy Cloonan  
Secretary